



Position Description: Christmas Campaign Volunteer Elf

About the Christmas Campaign:

Our Christmas campaign is dedicated to supporting families who face physical, mental, or emotional barriers during the holiday season. Each year, we provide food hampers, toys for young children, vouchers for teenagers, dignity bags for women, gifts for adults, and other forms of support to approximately 500 families. For many of these families, our support represents their entire Christmas experience.

Role of the Volunteer Elf:

As a Christmas Campaign Volunteer Elf, you will play a crucial role in making the holiday season special for our clients. Your tasks will include:

- **Welcoming Service Users:** Greet families as they arrive and assist them throughout the process.
- **Assisting with Hamper and Gift Selection:** Help clients choose their hampers, gifts, and dignity bags by guiding them through a pre-assigned route. You will assist them with holding their trolley and navigating the selection process.
- **Unloading and Packing:** At the end of the route, help clients unload their items into their vehicles.
- **Gift Wrapping:** If you have gift-wrapping skills, you may also assist with wrapping gifts.

Additional Information:

- **Dates:** Any weekday(s) from December 8th to December 19th
- **Time Slots:** Recommended slots are either 9:00 AM - 12:00 PM and 1:00 PM - 3:30 PM. You can volunteer for a full day or half-day shifts. If you prefer a specific time slot, please let us know your availability.
- **Attire:** Volunteers will wear festive red clothing (optional but recommended), and Christmas hats will be provided.
- **Induction:** A detailed induction will be provided on the day to ensure you are well-prepared for your role.

If you are enthusiastic about spreading Christmas cheer and making a difference, we would love to have you as part of our team!

Contact: For more information or to express your interest, please email Jen and Cass on christmas@kippax.org.au or call **02) 6254 1733** with your availability.

Can't join us as an Elf but want to contribute?

Please consider donating! You can donate on your own, as a family or get a group of friends or workmates together to reduce the cost. Any amount of donation is greatly appreciated, and you will be participating in an incredible cause.

Please give what you can:

- **\$25** can provide two toys for a child
- **\$40** can provide a gift voucher for a teen
- **\$75** can provide a family with a Christmas Hamper
- **\$140** can provide a family with all the above

You can make your donation via EFT Direct to:

Name: UnitingCare Kippax
BSB: 012 951
Account: 151013976
Reference: Christmas – Your name

If you make a donation, please send us a confirmation via email to christmas@kippax.org.au and please ensure you include your full name, email address and/or postal address and we can forward you a tax deductible receipt. If you have any further enquiries, please don't hesitate to contact Jo on **(02) 6254 1733**.

We also welcome donated food hampers, new unwrapped toys, bags, etc during the Christmas campaign.

Have different talents that could help bring Christmas cheer?

We'd love to have you join us!

We welcome live singers, bakers (who doesn't love Christmas cookies?), gift wrappers, sorters, packers, and more—anything that brings joy!

Contact Jen and Cass at christmas@kippax.org.au to express your interest.

Thank you so much!

Any day now, Michael Bublé will emerge from his cave, where he sleeps 10 mo/year, to signal the beginning of the Holiday Season

